

# HURRICANE RIDGE KENNEL CLUB OF WA, INC.

## CONSTITUTION AND BY-LAWS

### ARTICLE I

#### Name and Purpose

Section 1. The name of the Club shall be the "Hurricane Ridge Kennel Club of WA, Inc.", also referred to as HRKC.

Section 2. The purpose of the Club shall be:

- a. To encourage and promote the quality breeding of all purebred dogs and to do all possible to bring their natural qualities to perfection;
- b. To urge members and breeders to accept the standard of their respective breeds as approved by The American Kennel Club as the only standard of excellence all breeds shall be judged;
- c. To do all in its power to protect and advance the interest of all breeds by encouraging sportsmanlike competition at dog shows and obedience trials;
- d. To conduct sanctioned matches, dog shows, and obedience trials under the rules of The American Kennel Club.

Section 3. The Hurricane Ridge Kennel Club shall not be conducted or operated for profit and no part of any profits or remainder or residue from dues or donations to the Club shall inure to the benefit of any member or individual.

Section 4. The members of the Club shall adopt and may revise such By-Laws as may be required to carry out these objectives as outlined in Article VIII, "Amendments."

### ARTICLE II

#### Membership

Section 1. Eligibility. There shall be three membership categories: Individual, Household, and Associate; open to those persons in good standing with The American Kennel Club and who subscribe to the purposes of this Club.

- a. Individual: open to persons 18 years of age and older. One vote. One copy of Club publications.
- b. Household: open to two persons residing at the same mailing address, 18 years of age or older, and may include dependents, i.e., persons under 18 years of age. Two adult votes. One copy of Club publications.
- c. Associate: Open to all persons who wish a supportive role with HRKC. Non-voting. One copy of Club publications.

Section 2. Dues. The HRKC membership dues shall be decided in vote of the members present and voting at any regular or special meeting called for that purpose provided that any proposed changes in dues are included in the notice of the meeting and sent to each member at least 10 days prior to the date of the meeting. Dues are payable on or before the first day of January of each year. No member may vote whose dues are not paid for the current year. During the month of November, the Treasurer shall send to each member a statement of his dues for the ensuing year.

- a. Any persons joining HRKC in November or December shall be considered as having paid dues for the next year.
- b. Should a member wish to change from a non-voting to a voting membership they may do so by paying the additional dues and by following the procedure outlined in Article II, "Section 3; Election to membership."
- c. Should a member wish to change from voting to non-voting (Associate) membership, they may do so by contacting the Secretary in writing; however, no dues will be refunded.

Section 3. Election to Membership. Each applicant for membership shall apply on a form as approved by the Board of Directors and which shall provide that the applicant agrees to abide by the HRKC Constitution and By-Laws and by the rules of The American Kennel Club. The application shall state the name, address, and occupation of the applicant and it shall carry the endorsement of two members. Accompanying the application the prospective member shall submit dues for the current year.

- a. Each applicant shall have attended at least one Club meeting/function before applying for membership. Applications are to be filed with the Secretary and will be read at the first meeting of the Club following its receipt. The applicant shall attend two Club meetings/functions before the application shall be voted upon. The applicant shall be announced in the Club newsletter and voting will automatically occur at the next general club meeting. Affirmative votes of \_ of the members present and voting at that meeting shall be required to elect the applicant. Voting shall be conducted by written ballot by the members present and voting at the meeting. Ballots shall be counted immediately after the meeting by the Membership Secretary/Club Secretary and a non-Board member of the Club. The applicant shall be notified within seven days of the results of the election.
- b. Applicants for membership who have been rejected by the Club may not re-apply within six months after such rejection. Dues paid will be refunded.

Section 4. Termination of Membership. Membership may be terminated:

- a. By resignation. Any member in good standing may resign from the HRKC upon written notice to the Secretary; but no member may resign when in debt to the Club. Dues are considered a debt to the Club and they become incurred on the first day of each fiscal year.
- b. By lapsing. A membership will be considered as lapsed and automatically terminated if the member's dues remain unpaid 60 days, i.e., on March 1, after the first day of the fiscal year; however the board may grant an additional 60 days grace to delinquent members in meritorious cases. In no case may a person be entitled to vote at any Club meeting whose dues are unpaid as of the date of that meeting.



- c. By expulsion. A membership may be terminated by expulsion as provided in Article VII, Section 4, of these By-Laws.

## ARTICLE III

### Meetings

- Section 1. Annual Meeting. The annual meeting of the Club shall be held in December in the Sequim – Port Angeles area, or within Clallam – Jefferson Counties; at such place, date and time as designated by the Board. Officers and Directors for the ensuing year shall be elected by secret, written ballot from among those nominated in accordance with Article V, Section 3; and shall take office immediately upon conclusion of the election. The quorum for the Annual Meeting shall be 20% of the members in good standing.
- Section 2. Club Meeting. Meetings of the Club shall be held in the Sequim – Port Angeles area, or within the greater Clallam – Jefferson Counties. Meetings are to be held on the third Wednesday of each month, at such time and place as may be designated by the Board of Directors. Written notice of each such meeting shall be mailed by the Secretary at least 10 days prior to the date of the meeting. The quorum for such meetings shall be 20% of the members in good standing.
- Section 3. Special Club Meeting. Special Club meetings may be called by the President, or by a majority vote of the members of the Board, who are present and voting at any regular or special meeting of the Board; or by the Secretary upon receipt of a petition signed by five members of HRKC who are in good standing. Such meetings shall be held in the Sequim – Port Angeles area, or within Clallam – Jefferson Counties at such place, date, and time as may be designated by the person(s) authorized to call such meetings. Written notice of such meeting shall be mailed by the Secretary at least 5 days and not more than 15 days prior to the date of the meeting. Said notice shall state the purpose of the meeting. No other Club business may be transacted. The quorum for such meeting shall be 20% of the members in good standing.
- Section 4. Board Meeting. Meetings of the Board of Directors shall be held bi-monthly in the Sequim – Port Angeles area, or within Clallam – Jefferson Counties on the second Wednesday of each month at such time and place as may be designated by the Board. Written notice of each such meeting shall be mailed by the Secretary at least 5 days prior to the date of the meeting. The quorum for such meeting shall be a majority of the Board.
- Section 5. Special Board Meeting. Special meetings of the Board may be called by the President or the Secretary upon receipt of a written request signed by at least 3 members of the Board. Such special meetings shall be held in the Sequim – Port Angeles area, or within Clallam – Jefferson Counties at such place, date, and time as may be designated by the person authorized to call such meeting. Written notice of such meeting shall be mailed by the Secretary at least 5 days and not more than 10 days prior to the date of the meeting. Any such notice shall state the purpose of the meeting and no other business shall be transacted. The quorum for such meeting shall be a majority of the Board.

## ARTICLE IV

### Board of Directors and Officers

Section 1. Board of Directors. The Board shall be comprised of the President, Vice-President, Secretary, Treasurer, and three Board Members-at-Large. All shall be elected for one-year terms at the HRKC Annual Meeting as provided in Article III, Section 1, and shall serve until their successors are elected. General management of the Club's affairs is entrusted to the Board of Directors.

Section 2. Officers. The Club's Officers, consisting of the President, Vice-President, Secretary, and Treasurer shall serve in their respective capacities both with regard to the Club and its meetings and the Board and its meetings.

- a. President. The President shall preside at all meetings of the Club and of the Board, and shall have the duties normally pertaining to the office of the President in addition to those particularly specified in these By-Laws. The President shall vote in the event of a tie.
- b. Vice-President. The Vice-President shall have the duties and exercise the powers of the President in case of the President's death, absence, or incapacity.
- c. Secretary. The Secretary shall have charge of the correspondence, notification of meetings and new membership status, maintenance of current membership roster with addresses, notification of Board of Directors of their election to office, and the written records of all minutes of all meetings of the Club; and shall carry out such other duties as prescribed in these By-Laws.
- d. Treasurer. The Treasurer shall collect and receive all moneys due or belonging to the Club and shall deposit same in a bank approved by the Board, in the name of the Club. All checks issued by the Treasurer must carry two approved signatures, that of the Treasurer and the President, or a Board member designated by the President. Both signatures must be authorized by the Bank. The Treasurer's books shall at all times be open to inspection of the Board and the Treasurer shall present a written report at every Board and Club meeting the condition of the HRKC finances and every item of receipt or payment not before reported. At the annual meeting, the Treasurer shall render an account of all moneys received and expended during the previous fiscal year. The Treasurer's account shall be audited within two weeks following any election for treasurer, by a committee of two persons designated by the Board as the Auditing Committee.
- e. Board Member-At-Large. Three Board Members-At-Large shall serve as members of the Board of Directors for a term of one year.

Section 3. Vacancies. Any vacancies occurring on the Board or among the Officers during the year shall be filled until the next annual election by a majority vote of all current members of the Board; except that a vacancy in the Office of President shall be automatically filled by the Vice-President, and the resulting vacancy in the Office of Vice-President shall be filled by the Board.

## ARTICLE V

### The Club Year, Voting, Nominations, and Elections

Section 1. Club Year. The Club's fiscal year and the official year shall begin on the first day of January and end the last day of December. The elected officers and directors shall take office at the